



Lake Dallas ISD

Small School Atmosphere BIG School Opportunities

Open Enrollment

LDISD is accepting OPEN ENROLLMENT transfers for Resident and Non-Resident students. Transfers are considered on a case-by-case basis and require District approval. Criteria for approval includes academic history, discipline, attendance, and passing all sections of the most recent STAAR or other recognized test if STAAR is not available (kindergarten, second grade, private schools, parochial schools or home schools).

LDISD will accept applications for grade levels K-12th based on campus capacity. **The number of openings for transfer students is limited.** Transfer applications will be processed on a first-come, first-served basis. There will **NOT** be a tuition fee for out-of-district students for the current school year; however, this waiver will be reviewed in successive years.

Completed applications will be accepted from April 1 to May 31 each year. The applications will then be reviewed by an administrator in the office of Instructional Services and by the campus Principal to determine final placement. Parents will be notified electronically of the status of the application. Once the application has been approved by both the campus Principal and Instructional Services, the parent should make a copy of the approval and call the individual campus to make arrangements for registration.

All students who are outside the campus attendance boundaries must reapply and qualify annually. Any student may be denied annually based on behavior, excessive tardies, late pick-up or attendance.

Open Enrollment Transfer Information for All Students

(Residents and Non-Residents of the
Lake Dallas Independent School District)

If a K-5 application is **denied based on campus/program capacity**, the office of Instructional Services will assist the parent with options in choosing a campus that has available capacity.

TRANSPORTATION

Any student who requests and accepts a transfer to a school other than the one in his or her home attendance area shall be required to provide his or her own transportation to and from school.

THE PROCESS

- ⇒ The Superintendent or designee will declare schools open or closed for students transfers based on campus capacity, special circumstances, and/or other administrative considerations.
- ⇒ The process of selection is on a first-come, first-served basis for students who meet the Limited Open Enrollment criteria.
- ⇒ All applications for transfer are required to meet all of the following standards:
 - * The student must have at least 95% attendance for the previous semester and the last six weeks.
 - * The student must have passed all portions of his/her latest state mandated test/assessment exam. Students from

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home school, private school or non-accredited school will be administered a District test in which the student must score in the 70th percentile or above.

- * After review of a properly completed application, first year students from outside LDISD will be required to provide copies of grades, attendance, and test scores from the previous grading period and semester as well as any pertinent documentation related to Instructional Services needed. The campus Principal or designee may request to meet with the parents and student prior to open enrollment approval.
 - * If a student has special needs or services, the specialized staff and space capacity will be considered to determine approval.
 - * Placements will not be made on the basis of race, religion, color, sex, disability, or national origin.
 - * Siblings of current Limited Open Enrollment students will be considered for enrollment following the same criteria.
- ⇒ Factors that will be considered in approving Open Enrollment transfers include but are not limited to: building capacity, current program or campus enrollment, growth projections, grade level enrollments, teacher allocations, professional staff allocations, and the student’s academic, behavior, and attendance history.

TIMELINES FOR APPLICATIONS	
EMPLOYEES & CURRENT TRANSFERS	RESIDENTS & NON-RESIDENTS
March 1—April 30	April 1—May 31
RESPONSE	RESPONSE
No later than June 8 Based on Student Criteria (Unless seat limitation requires that administration wait to determine enrollment numbers)	No Later than June 15 Based on Student Criteria (Unless seat limitation requires that administration wait to determine enrollment numbers)



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EXCEPTION

A student who becomes a non-resident during the course of a grading period may be permitted to continue for the remainder of the six week grading period. Prior to the end of the grading period, parents may request an Open Enrollment transfer application if the student qualifies and space is available. If approved, the student may remain at the campus as long as he/she meets the criteria in the same manner as other transfer students.

POTENTIAL REASONS FOR APPROVAL/DENIAL

APPROVAL

- ◆ Space/program availability.
- ◆ Student meets all required criteria.
- ◆ Change of residence during the school year.

If the student comes from Home School, Private School or Non-Accredited School

- ◆ Satisfactory scores on District administered test at 70th percentile or above.

DENIAL

- ◆ History of poor attendance, late arrivals, late pick-ups, and/or discipline infractions.
- ◆ For the purpose of participating in athletics at receiving campus.
- ◆ Falsification of information.
- ◆ Failing grades.
- ◆ Failing state mandated test scores.
- ◆ Failure to meet district criteria for transfer.
- ◆ Decreased campus staffing.
- ◆ Elementary projection exceeds **20** per class for K-4.
- ◆ Elementary projection exceeds **22** per class for fifth grade.
- ◆ Student projections reach 95% of campus/program capacity.
(the district reserves the right to adjust class size)
- ◆ Failure to submit all records from previous district.

SPECIAL NOTES

- ◆ Students entering kindergarten are exempt from attendance and academic standards.
- ◆ Students who move from one high school to another are ineligible for varsity competition for one year per UIL rules.
- ◆ Students who transfer for athletic purposes may lose all remaining eligibility.
- ◆ The campus Principal may revoke a transfer based on the student's poor attendance, excessive tardies, inappropriate student behavior, or violations to student code of conduct.

ADDITIONAL INFORMATION

Additional Information can be found at www.ldisd.net and at the Office of Instructional Services at 940-497-4039.



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Open Enrollment

FREQUENTLY ASKED QUESTIONS



What is Limited Open Enrollment?

Limited Open Enrollment is a program that allows children who do not live within LDISD's boundaries to apply for enrollment in Lake Dallas schools.

What grade levels are eligible for Limited Open Enrollment?

Student application will be accepted for K-12th grades.

How does Limited Open Enrollment work?

Parents of a child living outside LDISD must complete an **electronic** application and submit it to the district. Once an application is received, campus Principal and Instructional Services will evaluate it and determine whether the student's application will be approved. Campus Principal may meet in person with student and parents before final approval.

Is there a tuition charge or fee for non-resident students?

No. Students who are accepted through the Limited Open Enrollment program will attend school in LDISD at no charge. However, please note that elective courses, lab courses, etc. often require class fees, which are required of any student, regardless of whether he or she is a resident.

When is the next Limited Open Enrollment period?

Application for the Limited Open Enrollment program will be accepted from April 1 to May 31st each year. **Applications must be submitted electronically.**

Where can I get an enrollment application form?

The Limited Open Enrollment form will be available on the district's website (www.ldisd.net) and must be submitted electronically.

My child participates in University Interscholastic league (UIL) activities at his current school. Will he be eligible to continue participating in LDISD?

Per UIL, students who participate in UIL academic and music events such as debate, band, or orchestra will be immediately eligible to participate in those same events in LDISD (as long as the student is eligible under UIL general eligibility requirements). However, non-resident students participating in varsity athletics must be enrolled in LDISD for the entire previous calendar year before they may compete. This rule does not apply to junior varsity and lower teams, which are considered sub-varsity teams.

Are siblings of a student accepted into the district through Limited Open Enrollment automatically considered for enrollment in subsequent years?

They are held to the same criteria for enrollment as the first student i.e. staff and space capacity at a school, whether he/she has been expelled or placed in a disciplinary alternative education program in the previous twelve months, specialized staff and space capacity if a student has special needs.

What if a student who enrolls through Limited Open Enrollment violates district rules?

Board Policy FDA (LOCAL) states that students who transfer into the district may have their enrollment revoked if they do not "follow all rules and regulations of the District, including those for student conduct and attendance, and that violation of the District's rules and regulations may result in revocation of the transfer agreement."

How long will the Limited Open Enrollment program be continued?

The district's policy on Limited Open Enrollment Board Policy FDA (LOCAL) states that the Superintendent "may designate an open enrollment period" each year. However, if there is not space available, then the Superintendent could simply choose to not designate an enrollment period.

Does LDISD have room to add more students?

In some instances the district has the capacity for additional students. Because we already have the space, it is somewhat similar to having a bus or airplane with open seats. It will not cost us to add students. However, we will get additional state revenue from the students' attendance.

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