



Dual Credit Partnership
Memorandum of Understanding
Academic Years: 2019-2020 & 2020 -2021

This Memorandum of Understanding (MOU) establishes the requirements under which high school students from Lake Dallas ISD may be allowed to enroll in college-level courses at North Central Texas College and receive college credit and high school credit simultaneously.

Philosophy

North Central Texas College offers collegiate level courses for simultaneous college and high school credit for eligible students in its college service area. NCTC promotes access to academic and workforce education courses while ensuring that the content of the courses and the expectations for student performance are truly of a collegiate nature. In areas of transcription, credit, application, or content, Dual-credit courses are not differentiated from other college-level courses.

Student Eligibility

- A. Lake Dallas high school students should meet and maintain all academic and behavioral requirements and who are recommended by the high school principal/counselor are eligible to enroll in dual-credit courses.
- B. Demonstration of Academic Eligibility:
Students are required to be assessed and college ready for reading, writing, and mathematics skills prior to enrollment based on THECB requirements.
- C. Home school and private school students are eligible to enroll under dual credit provisions. These students shall meet the same standards and eligibility requirements as public school students.
- D. A high school student is eligible to enroll in workforce education dual credit courses if the student demonstrates that he or she has achieved the eligibility requirements.
- E. To be eligible for dual-credit courses, high school students are required to have a minimum high school grade point average (GPA) equivalent of "C" or higher as certified by the high school principal or counselor. High schools may set a higher standard.
- F. To remain eligible, students must complete each course with minimum grade of "C"
 - a. If a student fails to make a "C" or higher in each course attempted, they will not be permitted to register for one long semester. The student will be eligible to reenroll after a break of enrollment for one long semester and after gaining approval through their high school counselor. Summer I and Summer II constitute a long semester.
- G. To be eligible for dual-credit courses, high school students must exhibit the maturity and social behavior control necessary to be engaged in relevant course content conversations. Students with prior disciplinary or attendance problems, as defined by The Texas Education Code, Section 25.92 Minimum Attendance for Class Credit, are not eligible to enroll in college classes.

Dual Credit Loads

- A. High school students may enroll in the number of classes appropriate to their needs with an institutional upper limit of 18 hours per long semester without appropriate approval according to NCTC's student handbook. A load of 12 hours per long semester should be considered advanced by most metrics for Dual Credit students.

Admission Requirements

- A. Students must submit the following to NCTC for admission:
 - a. Application for admission
 - b. Current high school/college transcript
 - c. Official test scores
 - d. Bacterial Meningitis for face to face courses at NCTC.
 - e. Dual Credit Registration Form